

## ***The Funeral Process***

This is a brief outline of the process after a person dies.

Person Dies → GP and Funeral home notified.  
(If the death is unexpected or no one else is there when they died, the police need to be called and the person might be taken to the hospital morgue. Afterwards the funeral home will collect the person).

Otherwise the body is taken to the funeral home unless the family want him/her to stay at home.

↳ Paperwork completed with funeral director and family. This includes:

- burial or cremation applications,
- funeral service details (if required).
- death certificate information.

↓  
Cremation / Burial takes place

↓  
Ashes returned to family

*The funeral process can happen quite quickly, so I tell families there is no need to rush things, there is no panic. Take your time and do the things that you want to do for the person.*

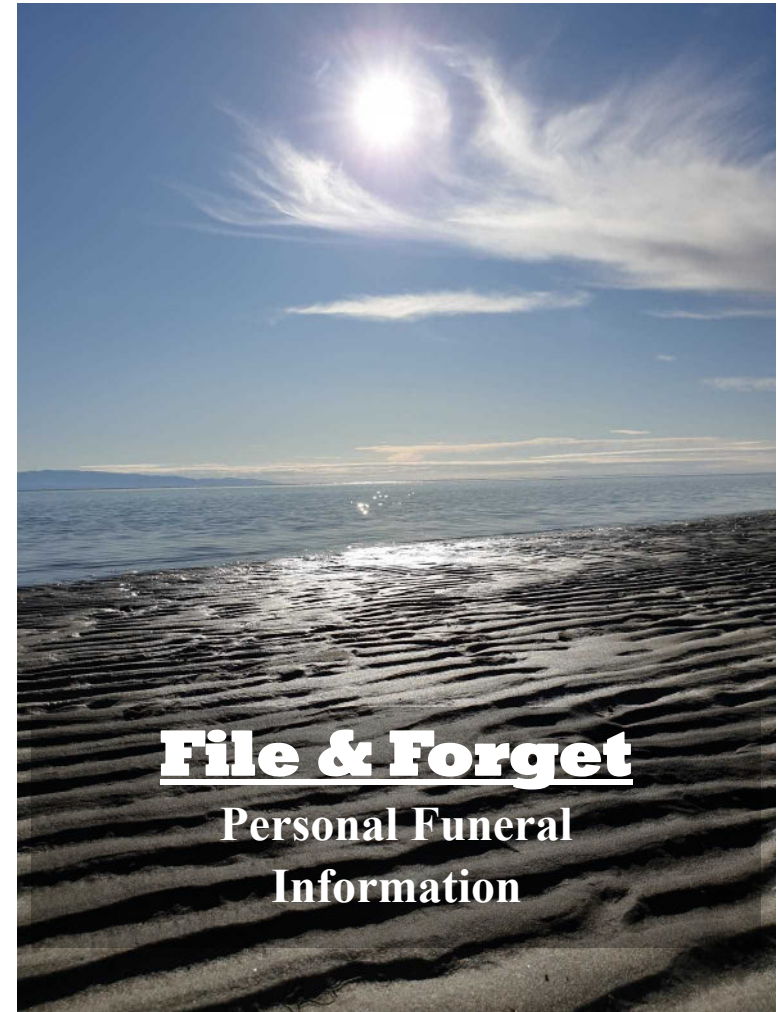
### **Simple Direct Funerals**

5 Talbot Street, Richmond

Phone 03 541-0820 / 021 120 1314

Email: [office@sdfunerals.nz](mailto:office@sdfunerals.nz) [www.sdfunerals.nz](http://www.sdfunerals.nz)

## **Simple Direct Funerals**



**File & Forget**  
**Personal Funeral  
Information**

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## Death Certificate Information

Full name:

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Full name at Birth (if different)

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Date of Birth:

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City/Town (and country if not NZ) of Birth:

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If born overseas, the date you moved to NZ

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Occupation:

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Children's DOB (put a "+" if child died) - Also Male or Female

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Mother's full name:

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Mother's full name at birth:

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Mother's occupation:

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Father's full Name:

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Father's occupation:

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### ***Marriage(s) Civil Union***

Your age when you got married: \_\_\_\_\_

Your spouse's / Partner's full name at wedding / Civil Union:

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Date of birth of spouse: \_\_\_\_\_ (if still alive)

Town / City of Wedding or Civil Union:

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***(If there are additional Married / Civil Union(s) - add info on following page.)***

Name, Address, and contact information of the Next of Kin or Executor of your Will who would be expected to make your funeral arrangements:

Name:

Address:

Contact phone numbers:

Email:

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Do you have Funeral Insurance with any provider:

Name:

Address:

Contact phone numbers:

Email:

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Name and Address of the Solicitor or other person holding your Will

Name:

Address:

Contact phone numbers:

Email:

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Any pre-paid funeral policy?

Company Name:  
Address:

Contact numbers:  
Email:

Type of Policy:  
Policy Reference Number:

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Do you prefer Burial or Cremation?

Burial / Cremation

Will the ashes be buried at Cemetery?

Name of Cemetery:  
Address:

Contact numbers:  
Email:

Ashes scatter where:

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Where should death notice be placed?

Newspapers

Online

Funeral Director with whom arrangements have been made?

Name: *Owen Haring - Simple Direct Funerals*  
Address: *5 Talbot Street, Richmond*

Contact numbers: 03-541-0820  
Email: office@sdfunerals.nz

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### ***Crematorium Chapel Service Guide (if needed)***

Often families come to the crematorium chapel to say good bye. Some families want to spend a few moments by themselves to say goodbye. While others invite more people and have a small service

#### Some options are:

Bring your own music

Slide-show on a laptop and screen

Opportunities for eulogies

Written messages to be read

Bring Flower tributes

Key people to Notify

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### ***Graveside service (if needed)***

Minister / Celebrant

People to share

Poems, Bible readings, etc

Flowers